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22 May 2018

Freedom of Information Request – Ref: FOI 032SH-1819

Thank you for your recent Freedom of Information request about data quality. Please find the Trust's response below.

Name of Trust

2Gether NHS Foundation Trust

Number of CCG's

Gloucestershire and Herefordshire CCGs, NHS England

Trust Turnover: to the nearest 10 million

Information is available on the Trust Website <https://www.2gether.nhs.uk/search-results/?q=annual%20report%202gether>

Type of services eg. Adult Mental Health, CAMHS, Older People's services, Learning Disabilities, IAPT etc.

Information is available on the Trust Website <https://www.2gether.nhs.uk/conditions/>

Area coverage: e.g. which Counties

Gloucestershire and Herefordshire

Data Quality (DQ) sits with Corporate or operational services

All staff are responsible for ensuring adherence to data standards and for ensuring good data quality. Locality Directors and Clinical Directors are responsible for clinical data quality within Localities. A Senior Manager that reports directly to each Service Director will lead improvement. Director accountability for data quality is held by the Director of Service Delivery. Ultimate responsibility for data quality resides with the Trust Board. Clinical systems and Information teams are responsible for supporting staff with functional system/ tool support to administer and monitor data.

DQ Team structure - (with bandings)

n/a

DQ based in operational teams - e.g. office managers/ admin staff

Aspects of data quality fall under the remit of numerous job roles across the trust and responsibilities regarding data quality are included in the appropriate job descriptions; including individual clinical staff, administration staff, ward/ team managers, programme/ service managers, health records staff, caldicott and data protection staff, information and clinical systems staff, performance managers and locality directors.

Approximate Revenue spent on DQ 17/18

The Trust does not hold this information.

Planned revenue spend on DQ 18/19

The Trust does not hold this information.

What meetings is DQ discussed and escalated?

Across numerous locality and corporate forums but specifically our Operational Performance Network, Risk Management Meetings, Delivery Committee and Information Governance Committee.

Are you part of a data quality network? If so, which is this?

The Trust is responsible for the quality of its data and its performance managed against standards and targets set by external bodies including Care Quality Commission, NHS Improvement and Commissioners. The Trust is a member of the NHS Benchmarking network of which its value is underpinned by good data quality.

Please list some of your data quality metrics

There are numerous metrics that we use to manage data quality. Current operational examples include;

- Unoutcomed appointments
- Caseload not on CPA without a risk summary review
- - inpatient admissions without an admission time
- inpatient admissions without a valid ethnicity
- inpatients with un-validated progress notes
- number of open cases on CPA without a review in 12 mths

Should you have any queries in relation to our response in this letter, please do not hesitate to contact me. If you are unhappy with the response you have received in relation to your request and wish to ask us to review our response, you should write to:-

Anna Hilditch
Assistant Trust Secretary,
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Tel: 01452 894165
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If you are not content with the outcome of any review, you may apply directly to the Information Commissioner's Office (ICO) for further advice/guidance. Generally, the ICO will not consider your case unless you have exhausted your enquiries with the Trust which should include considering the use of the Trust's formal complaints procedure. The ICO can be contacted at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF.

Yours sincerely,

Lisa Evans

LISA EVANS
Information Governance Officer
2gether NHS Foundation Trust

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or write to: OPSI, 102 Petty France, London SW1H 9AJ.