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Freedom of Information Request – Ref: FOI 111-1819

Thank you for your recent Freedom of Information request about safeguarding children and vulnerable adults guidance. Please find the Trust's response below.

Incidents and Discipline

- Have you had a reported incident regarding staff not following your safeguarding guidance in the last three years? **No**
- If so, how many? **N/A**
- How many legal actions have been taken against you due to staff not following safeguarding guidance? **None**
- Has anyone been disciplined or fired due to staff not following safeguarding guidance in the last three years? **No**

Training

- How often do you undertake any education or training around safeguarding guidance? **Corporate Induction – one hour a month. (level 1 adults & children); One day a month 'Think Family' – (Level 2 children & Adults). One day a month 'Multi Agency Level 3 Adults'. All delivered by Collingwood Training (In house) with Safeguarding Team. Also, e-learning Prevent & MCA is available.**

Updating and Dissemination

- How often are safeguarding guidance standards updated? **Policies every two years but also when legislation changes – review of policies.**
- When was the last complete review of your safeguarding guidance? **May 2017**

Storage and accessibility

- In what format and programme do you hold your safeguarding guidance? **Policies and procedures on the Trust intranet**
- In what format and programme do staff access this guidance? **As above**
- Can you access safeguarding guidance on mobile devices? **Yes**
- If so, can this guidance be accessed while offline? **No, but paper copies are widely available, and staff can contact the Safeguarding Team for guidance.**

Audit and Review

- Can your workforce audit their compliance to central standards regarding safeguarding guidelines and so identify any shortfalls? **Yes**
- Do you have the capability to audit delivery standards against current safeguarding guidance? **Yes**

Quantitative measures

- How many pages of safeguarding guidance does your organisation have? **At least 56**

Yours sincerely,

Lisa Evans

LISA EVANS
Information Governance Officer
2gether NHS Foundation Trust

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