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Freedom of Information Request – Ref: FOI 301-1819

Thank you for your recent Freedom of Information request about facilities management. Please find the Trust's response below.

- 1. Does your NHS Trust use a computer assisted facilities management system?**
Yes but through a 3rd party outsourced sub-contractor
- 2. If no, are there ongoing plans to purchase a computer assisted facilities Management system in the future? No**
- 3. What is the name of the computer assisted facilities management system (product name) and which company is it purchased from? Backtraq**
- 4. Provide brief information on the process in use at the NHS Trust to manage Reactive and planned maintenance work including how this is recorded and scheduled.**

We have a full 52 week annual ppm schedule in the CAFM system, this manages planned and reactive work. All PPM is planned and scheduled in accordance with SFG20 standards and frequencies, we also review British Standards, HSE guidance, various legislation & best practice guidance documentation. This system is comprehensively reviewed annually, with ad-hoc additions or deletions undertaken monthly as required.

- 5. Value of the current contract, date of commencement and date of expiry.**
N/A, included within the outsourced FM maintenance provision
- 6. Who is responsible for ensuring the computer assisted facilities management System meets the NHS Trust's requirements?**
The Trust Head of Estates and/or Deputy Director of Estates & Facilities

Yours sincerely,

Lisa Evans

LISA EVANS
Information Governance Officer
2gether NHS Foundation Trust

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