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12 February 2019

### **Freedom of Information Request – Ref: FOI 320-1819**

Thank you for your recent Freedom of Information request about safe working hours. The information you have requested is contained in the Guardian of Safe Working Hours' report to the Trust Board. Board papers are routinely published on the Trust website at <https://www.2gether.nhs.uk/board-and-governors/> and the Guardian's reports up to June 2018 are available on this website, and in accordance with an exemption under section 21 of the Freedom of Information Act, we will not provide that information directly to you in response to your request.

Further Guardian reports will be published as they are presented to the Trust Board, and in accordance with an exemption under section 22 of the Freedom of Information Act, we will not provide those reports directly to you in response to your request.

Should you have any queries in relation to our response in this letter, please do not hesitate to contact me. If you are unhappy with the response you have received in relation to your request and wish to ask us to review our response, you should write to:-

Anna Hilditch  
Assistant Trust Secretary,  
2gether NHS Foundation Trust  
Edward Jenner Court  
1010 Pioneer Avenue  
Brockworth  
Gloucester GL3 4AW  
Tel: 0300 421 7112  
E-mail: [anna.hilditch@nhs.net](mailto:anna.hilditch@nhs.net)

If you are not content with the outcome of any review, you may apply directly to the Information Commissioner's Office (ICO) for further advice/guidance. Generally, the ICO will not consider your case unless you have exhausted your enquiries with the Trust which should include considering the use of the Trust's formal complaints procedure. The ICO can be contacted at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF.

Yours sincerely,

*Lisa Evans*

**LISA EVANS**  
**Information Governance Officer**  
**2gether NHS Foundation Trust**

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or write to: OPSI, 102 Petty France, London SW1H 9AJ.